



# Greenlight Grants<sup>SM</sup> Application

## Greenlight Grants Worksheet – SAMPLE DOCUMENT ONLY Paper applications will NOT be accepted.

### General Information (All fields are required.)

Organization Name

Mailing Address (Street, City, County, State, Zip)

Organization Phone

Website Address

Federal Tax ID#

Executive Director/CEO/President's Name

Executive Director/CEO/President's Email

Requested Grant Amount

Organization's Current Annual Budget

Title of Project/Program

Program/Project Budget

Name of Contact for Application

Title of Contact

Contact Phone

Contact Email

County Served

### What is the program area that best applies to this proposal?

Art/Culture

Education/Youth Development

Health

Public/Society Benefit

Human Services

Environment/Animals

## **Project Questions**

1. Please briefly summarize your proposal including the following information:
  - a. an overview of your request;
  - b. how it will work/how the problem will be addressed;
  - c. who it will serve;
  - d. who is involved in your project (partnerships and collaborations);
  - e. how exactly will The Dayton Foundation funds be spent; and
  - f. a timetable for implementation of the project.

(Maximum 3,500 characters with spaces)

## **Commitment to Creating Opportunities and Access**

1. Please tell us what specific changes you have made internally and/or externally to advance opportunities and access for all individuals. (Maximum 500 characters with spaces)
2. Please share any challenges you have experienced in creating opportunities and access for all individuals and how The Dayton Foundation can help you in your efforts in this journey. (Maximum 500 characters with spaces)

**Project/Program Request Budget (Sample Only)**

*The following is provided only as a sample template and is not required to be uploaded in this format. Please upload your own itemized project/program request budget with revenue (indicating if funding has been secured, is pending or potential) and expenses.*

<b>Revenue</b>	<b>Budget</b>
Corporate and foundation grants	\$
Government grants and contracts	\$
Contributions and other gifts	\$
United Way	\$
Program service fees	\$
Special events, fundraisers	\$
Other revenue (please list)	
	\$
	\$
	\$
	\$
<b>Total Revenue</b>	\$
<b>Expenses</b>	
Salaries, employee benefits and taxes	\$
Professional fees and/or client assistance	\$
Occupancy/rent	\$
Depreciation	\$
Development/Marketing	\$
General operating expenses (please list)	
	\$
	\$
	\$
	\$
	\$
<b>Total Expenses</b>	\$
<b>Revenue Less Expenses</b>	\$